

## INVENTORY CHECK LIST AND CONDITION FORM

**YOU SHOULD COMPLETE THIS CHECKLIST NOTING THE CONDITION OF THE RENTAL PROPERTY, AND RETURN IT TO THE LANDLORD WITHIN 7 DAYS AFTER OBTAINING POSSESSION OF THE RENTAL UNIT. YOU ARE ALSO ENTITLED TO REQUEST AND RECEIVE A COPY OF THE LAST TERMINATION INVENTORY CHECKLIST WHICH SHOWS WHAT CLAIMS WERE CHARGEABLE TO THE LAST PRIOR TENANTS.**

Please check the items in good condition. If they are not satisfactory, explain why.					
UNIT #:	Move in:			Move out:	
Kitchen/Dining area:	Good:	Explain:	Den (downstairs):	Good:	Explain:
Ceiling/Walls			Ceiling/Walls		
Flooring			Flooring		
Doors			Trim		
Trim			Vents		
Vents			Doors		
Light Fixtures			Screen/Window		
Cabinets			Smoke Detector		
Counters			Blinds		
Sink/Faucet			<b>Full Bath UP:</b>		
Range/Hood			Ceiling/Walls		
Refrigerator			Flooring		
Dishwasher			Doors		
Microwave			Cabinets		
Fire Extinguisher			Vanity		
Blinds			Sink		
<b>Living Room:</b>			Tub		
Ceiling/Walls			Toilet		
Flooring			Hardware		
Doors			Screens/Window		
Trim			Blinds		
Vents			<b>Full Bath DOWN:</b>		
Blinds			Ceiling/Walls		
Screen/Window			Flooring		
Smoke Detector			Doors		
Other:			Cabinets		
<b>Stairs UP:</b>			Vanity		
Ceiling/Walls			Sink		
Hand Rails			Tub		
Trim			Toilet		
Light Fixtures			Hardware		
Carpet			Screens		
<b>Stairs DOWN:</b>			Windows		
Ceiling/Walls			Blinds		
Hand Rails			<b>Half Bath:</b>		
Trim			Ceiling/Walls		
Light Fixtures			Flooring		
Flooring			Doors		
Other:			Cabinets		
<b>Hallway:</b>			Vanity		
Ceiling/Walls			Toilet		
Flooring			Hardware		
Trim			Screens/Window		
Vents			Blinds		
Light Fixtures			<b>Half Bath:</b>		
Blinds			Ceiling/Walls		
			Flooring		

UNIT #:		Move in:		Move out:	
Half Bath (cont.):	Good:	Explain:	Bedroom 4:	Good:	Explain:
Doors			Ceiling/Walls		
Cabinets			Flooring		
Vanity			Doors		
Toilet			Trim		
Hardware			Vents		
Screens/Window			Smoke Detector		
Blinds			Blinds		
<b>Bedroom 1:</b>			Screen/Window		
Ceiling/Walls			Closet		
Flooring			Light Fixtures		
Doors			<b>Bedroom 5:</b>		
Trim			Ceiling/Walls		
Vents			Flooring		
Smoke Detector			Doors		
Blinds			Trim		
Screen/Window			Vents		
Closet			Smoke Detector		
Light Fixtures			Blinds		
<b>Bedroom 2:</b>			Screen/Window		
Ceiling/Walls			Closet		
Flooring			Light Fixtures		
Doors			<b>Bedroom 6:</b>		
Trim			Ceiling/Walls		
Vents			Flooring		
Smoke Detector			Doors		
Blinds			Trim		
Screen/Window			Vents		
Closet			Smoke Detector		
Light Fixtures			Blinds		
Other:			Screen/Window		
<b>Bedroom 3:</b>			Closet		
Ceiling/Walls			Light Fixtures		
Flooring			<b>Miscellaneous:</b>		
Doors			Apt/House #'s		
Trim			Front Door		
Vents			Rear Door		
Smoke Detector			Patio Area		
Blinds			Light Fixtures		
Screen/Window			Washer		
Closet			Dryer		
Light Fixtures			Modem/Router		
			Window/Wall A/C		
			Garage - Opener		
			Fireplace		
<b>Please write all other issues or concerns below with a brief description and the location:</b>					

I hereby verify that the premises are satisfactory except as marked on this Inventory Check List.

Tenant's signature \_\_\_\_\_ Date: \_\_\_\_\_

Landlord or Agent signature \_\_\_\_\_ Date: \_\_\_\_\_

**Return To:**  
Icon Properties  
434 W. Cork St.  
Kalamazoo, MI 49001  
(269) 488-3317